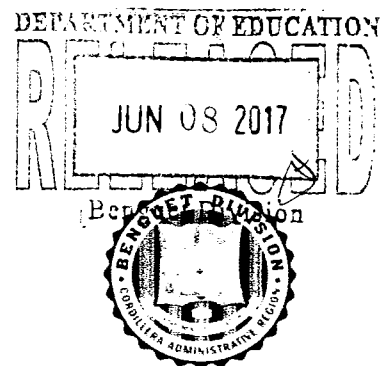




Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
DIVISION OF BENGUET  
Wangal, La Trinidad, Benguet, 2601  
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June 7, 2017

**DIVISION MEMORANDUM**

No. 169, s. 2017

**CAPABILITY BUILDING ON SKILLS ENHANCEMENT TRAINING IN THE AREA OF  
EDUKASYONG PANTAHANAN AT PANGKABUHAYAN (EPP)**

To: Chief CID/SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary School Heads

- In pursuant to the full implementation of the K-12 curriculum, there will be a Division Capability building on Skills Enhancement Training in the area of Edukasyong Pantahanan at Pangkabuhayan (EPP) for public elementary teachers in grades 4, 5 and 6 to be held at the Adivay Hall, Schools Division Office of Benguet, La Trinidad, Benguet on June 10 - 12, 2017.
- This live-out training will enable the EPP teachers to:
  - understand and gain knowledge on the content of EPP in connection to TLE and TVL curriculum;
  - successfully demonstrate selected skills in the area ICT, Agriculture, Home Economics and Industrial Education;
  - Acquire effective strategies in making learning materials in EPP;
- Participants are the identified six (6) EPP teachers for each district (See enclosure)
- Participants are requested to bring the following tool and materials:

**For HANDICRAFTS MAKING**

**1. Flower Vase/Tray/Basket/Bag Making**

**a) Flower Vase with flowers (folded old calendar, brochure/newspaper) – Paper folding**

Materials Needed: Old calendar, brochure/newspaper, Glue,

**b) Bag/basket/Tray (rolled newspaper/calendar) – Weaving**

Materials Needed: Old calendar, brochure/newspaper, Glue

**c) Hot pot pad (rolled newspaper/calendar) Materials Needed: Old calendar, brochure/newspaper, Glue**

**2. Duster Making: Materials: Tiger grass flower, Tiger grass stick, Tie wire #16 (or floral wire), String for sewing**

**3. Bath mat/Pot holder/Hot pot pad (Weave-It/Braiding/Crocheting)**

Materials: Old clothes/rags, Needle, Sewing thread

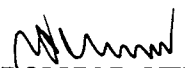
**4. Corsage/Garlands/Bouquet Making Materials: Used clothes, Used sando bag, Plastic wrappers, Bamboo stick, Used gift wrappers Needle, Sewing thread, Floral tape, Floral wire Ribbon**

**For ICT: bring Laptops**

**For AGRICULTURE: Pruning Shear, Cutter/Budding knife**

**For INDUSTRIAL: (Basic Sketching, Shading); HB and 6B pencils, soft eraser, bond papers**

- Travel of participants shall be on official business. A three-day (3) day service credits shall be granted to teacher participants while two-day (2) days COC will be granted to the non-teaching personnel.
- Expenses for meals and snacks provided shall be charged to Division MOOE. Travel expenses of participants shall be charged against local funds or PTA Funds subject to usual accounting and auditing rules and regulations.
- Arrival and registration of participants will be in the morning of June 10 (Saturday), 2017 at 7:30 am.
- Immediate dissemination of this memorandum to all concerned is hereby enjoined.

  
MARIE CAROLYN B. VERANO, CESO VI  
Schools Division Superintendent